



# LANDLORD

## WATER USER AGREEMENT

Cape Girardeau County Public Water Supply District #2  
(573) 243-1156

Office Address: 2345 State Hwy B, Oak Ridge MO 63769

Mailing Address: PO Box 21, Millersville MO 63766

Customer Name(s)

Date of Birth

Service Address

Mailing Address (if different)

Home Phone Number

Cell Phone Number

Email Address

Property Manager Info

Name

Phone Number

Email Address

Select Alert Notification:

- Text
- Email
- Both

The customer of property located within the boundaries of Cape Girardeau County Public Water Supply District #2, is making an application to PWSD #2 for water service and does agree to all the following conditions that apply.

1. The customer will tender **\$200.00 meter deposit** (make checks payable to PWSD #2). Meter deposit will be refunded to customer after customer discontinues water service and customer's bill is paid in full.
2. The customer agrees to pay a monthly water bill by the tenth of each month. Bills paid after the tenth will be assessed a 10% late penalty. Balances not paid by the 20<sup>th</sup> will have their service interrupted. A reconnect fee of \$60 first time and \$120 second time will be charged to customer. The customers reconnect charge and water bill must be paid in full to get service turned back on. Customer must maintain one year without shut off and will return to \$60 first reconnect fee and \$120 second reconnect fee. Customer will be charged \$40 for each returned or disputed item(s). In addition, a 1% Cape Girardeau County resident sales tax and a primacy fee charge for DNR. A \$1 per page charge for customer public records of PWSD #2. The cost of gallons used and minimum charge is set by the Board. Annual adjustments to these charges can be made once a year by the Board for bonded indebtedness.
3. The customer agrees to allow our employees on said property for the purpose of inspecting water lines and district equipment, and read meter usage monthly, and/or to excavate to repair main water line, service line, or meter. The cost of repairs to water lines from the meter to the customer residence, shed, or barn is not the district responsibility, and the customer will bear that expense. The District will make all reasonable efforts to supply continuous service; however, it has the right to interrupt service for making repairs, connections, extensions, or other necessary work. Efforts will be made to notify water users of interruptions, when possible, but the District is not responsible for any loss due to interruption.
4. The water service supplied by PWSD #2 shall be for the sole use of the customer and the customer shall not without the Board's written permission extend water lines or permit the extension of water lines for the purpose of transferring water from one property owner to another, nor shall the customer sell, resell, or sub meter water to another potential PWSD #2 owner/customer. If done the customer's service will be discontinued. PWSD #2 is not responsible for the quantity or quality of the water after it leaves the main line, passes into a service line and passes through the meter.
5. Every household and/or commercial enterprise shall have its own meter. If one or more trailer or doublewide is added to the service property, each one of these must each have a separate meter.
6. There shall be no "CROSS CONNECTION" or potential cross connection or structural arrangement between a public water system and any other source or system through which it is possible to introduce into any part of our system any other water or other fluids or any other substances other than potable water which PWSD #2 supplies. Simply stated: we will not hook-up any

water service that has resident well or community well or cistern water piped into a house or business, and we will discontinue service if it is discovered that capped-off and/or removed piping was put back into service inside that dwelling after we connected our lines and DNR will be notified. According to DNR, all abandoned wells must be properly sealed. Cross connections include sprinkler systems, boilers, and lawn irrigation. They shall be approved and inspected per DNR regulations yearly. A \$15.00 filing fee shall be paid annually.

7. PWSD #2 will repair damage to our equipment. However, if repair is needed often, the customer will be liable to pay for damage. Customer will not place items on or over meter covers (lids). No unauthorized person shall tamper with, maliciously, willfully, or negligently break, damage, destroy, leave uncovered in cold weather, deface, any structure or appurtenance or equipment, which is part of PWSD #2 water system. Any person violating this provision shall be subject to have charges filed against said individual(s) with Cape Girardeau County legal authorities under a charge of Disorderly Conduct and Destruction of Public Property.
8. The Revised Bylaws of PWSD #2, the laws of the State of Missouri as found in Chapter 247 of Missouri Revised Statutes pertaining to Public Water Districts, the rules of the Department of Natural Resources, and Cape Girardeau County ordinances will be complied with by PWSD #2 and the customer if serviced.
9. A new user connection fee to hook up to a supply line, a main line, is set by the Board at a beginning cost of \$2,300.00 (two thousand three hundred dollars). This amount will be adjusted for additional material, labor and supply costs. Please ask the office for a quote. This fee is paid by the builder or person requesting construction of a new service connection. Make payment separate from meter deposit payment. This fee pays for the cost of the connection, labor and parts, and is not refundable. The cost of the bore across any roadway shall be added to this fee and both paid by the customer or service will be discontinued. Placement of the meter shall be in a place where it can be read and repaired without difficulty. Customers are responsible for determining the pressure and the need for a pressure regulator valve. PWSD #2 can check pressure at the customer's request. PWSD#2 has up to 30 days to complete new connection requests after receipt of all applicable fees.
10. LEAD BAN POLICY: It is the water district intent to ban the use of lead-based material in new construction or modification of the public drinking water system or private plumbing connected to the public drinking water system. If, in the judgement of the water district or its authorized representative, lead materials have been used in new construction or modifications after January 1, 1989, due notice shall be given to the customer. The customer shall immediately comply by having the lead-based materials removed from the plumbing system and replaced with lead-free materials. If the lead-based materials are not removed from the plumbing system, the water purveyor shall have the right to disconnect water service to the premises.
11. Any violation of these rules will result in forfeiture of meter deposit and disconnection from the water district.
12. **Landlord Policy: It is the responsibility of the property owner and/or property manager to notify the district clerk of any tenant changes. Each tenant is required to sign a user agreement, pay a deposit of \$200.00, provide a driver's license and a copy of their rental agreement. Per a board decision on January 18, 2023, one user agreement and \$200.00 deposit per building owned by the landlord must be on file. As stated in Missouri statute 250.140, the landlord is liable for up to 90 days of unpaid water usage by the tenant.**

_____	_____
<i>Signature of Customer(s)</i>	<i>Date</i>
_____	_____
<i>Date to Begin Meter Reading</i>	<i>Account Number</i>

Please go to <https://cqcpwsd2.com/> for online bill pay, district information, and to sign up for alerts.

Office Hours: Monday through Thursday 8:00 – 12:00 and 1:00 – 3:00 (subject to change, please call ahead)

<u>THIS SECTION FOR PWSD #2 OFFICE USE ONLY</u>			
<b>METER DEPOSIT</b>			
		\$ _____	
<i>Received By</i>	<i>Date</i>	<i>Amount Received</i>	<i>Check or Reference #</i>
<input type="radio"/> Cash <input type="radio"/> Check <input type="radio"/> Credit Card _____			
<b>DEPOSIT REFUND</b>			
		\$ _____	
<i>Issued By</i>	<i>Date</i>	<i>Amount Issued</i>	<i>Check #</i>